

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY**31 MARCH 2014**

PRESENT: Councillor J Andrews (Chair)
 Councillor A Atkin (Vice-Chair)
 Councillors: A Bosmans, A Buckley, A Cave, I Hussain,
 S Phillips, C Ross, S M Richards, J Satur and D Woodhouse

S Pick, M McCarthy, L Noble and M McCoolle (South Yorkshire
 Joint Secretariat)

J Courtney, M Shaw, S Chu, B Sandy, J Roberts and M Wright
 (South Yorkshire Fire & Rescue Service)

J Bell, F Foster and A Frosdick (BMBC)

Apologies for absence were received from Councillors T Fox

1 **APOLOGIES**

An apology for absence was noted as above.

2 **ANNOUNCEMENTS**

None.

3 **URGENT ITEMS**

None.

4 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

RESOLVED – That the following agenda items be considered in the absence of the public and press:-

Item 17 'Minutes of the Appointments Committee held on 3 March 2014'

Item 18 'Minutes of the Appeals Committee held on 6 March 2014'

5 **DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA**

None.

6 **REPORTS BY MEMBERS**

Councillor Bosmans referred to the recent announcement from the CLG regarding the Transformation fund to incentivise collaboration and shared services. He

queried whether the Collaboration and Shared Services Task and Finish Group should be revived to look at the existing joint working, collaboration and shared services, and to consider potential bids to the Transformation fund.

Councillor Andrews agreed that the Task and Finish Group should meet. He also commented that the Police and Crime Commissioner had called a meeting of relevant stakeholders to discuss ways of sharing services.

Councillor Richards referred to the recent LGA Fire Conference which had been attended by Councillors Phillips, Buckley and herself. She undertook to prepare a paper for circulation to Members. Councillor Richards had also attended an SYFR Middle Managers' meeting to share with them some of the salient points from the Conference.

Councillor Richards referred to the Service's recent charity car wash, and wished to apologise, on camera, to Elm Lane Fire Station for having had her car washed by Mansfield Road Fire Station.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 17 FEBRUARY 2014

RESOLVED – That the minutes of the meeting of the Authority held on 17 February 2014 be agreed and signed by the Chair as a correct record.

10 MANAGEMENT ARRANGEMENTS AND OPERATING AGREEMENT BETWEEN BARNSELY METROPOLITAN BOROUGH COUNCIL AND SOUTH YORKSHIRE JOINT SECRETARIAT

A report of the Clerk and Treasurer was submitted which advised the Authority as to proposals for alterations to the senior management arrangements within Barnsley Council to support the South Yorkshire Joint Secretariat, and sought approval to the necessary amendment of the existing Operating Agreement between the Council and the Joint Authority to reflect the changes.

RESOLVED – That:-

- i) The Authority approved appropriate alterations to the existing Agreement with Barnsley Council.
- ii) The Chief Executive of Barnsley Council be appointed Clerk and Head of Paid Service to the Authority with effect from 1 April 2014.

- iii) The Director of Finance, Property and Information Services of Barnsley Council be appointed Proper Officer for administration of the Financial Affairs of the Authority pursuant to Section 73 of the Local Government Act 1985 with effect from 1 April 2014.
- iv) The Director of Legal and Governance of Barnsley Council be appointed Monitoring Officer of the Authority with effect from 1 April 2014.
- v) Appropriate amendments be made to the Scheme of Delegation of the Authority in respect of functions presently delegated to the Clerk and Treasurer.
- vi) Councillor Bosmans requested that Members be consulted prior to any further and more detailed changes to the support arrangements.
- vii) Councillor Richards requested a further report covering the more detailed costs and arrangements to the September FRA meeting.

11 PAY POLICY STATEMENT

A report of the Clerk and Treasurer was submitted which provided the revised Pay Policy Statement for the Authority for 2014/15 for the Authority's consideration, as required under the Localism Act 2011.

Councillor Richards requested details of the annual membership fee the Authority paid for each Brigade Manager and Head of Function to the Chief Fire Officers' Association (CFOA).

RESOLVED – That Members:-

- i) Approved the Pay Policy Statement.
- ii) Would be provided with details of the annual membership fee the Authority paid for each Brigade Manager and Head of Function to the Chief Fire Officers' Association (CFOA).

12 SYFR WORKFORCE PROFILE 2012/13 AND EQUAL PAY UPDATE 2013

A report of the Chief Fire Officer and Chief Executive was submitted which provided Members with details of SYFR Workforce Profile 2012 and 2013 and Equal Pay Update 2013, attached at Appendix A to the report.

Councillor Bosmans gave assurance to Members that the issue had been widely discussed at the Workforce and Organisational Board meeting held on 19 March 2014.

RESOLVED – That Members considered, discussed and approved the report and SYFR Workforce Profile 2012 and 2013 and Equal Pay Update 2013 and recommendations contained within the report at paragraph 13, including taking forward the improvement actions identified in the report.

13 REVIEW OF MEMBERS' ALLOWANCE SCHEME

A report of the Clerk and Treasurer was submitted which provided Members with a summary of the Independent Review of Members' Allowances requested at the 30 September 2013 Authority meeting, and ratified at the Policy Development Group on 14 October 2013.

RESOLVED – That Members:-

- i) Noted the conclusions of the Independent Review of Members' Allowances.
- ii) Accepted the recommendations made as set out in paragraphs 15-20 of the report, and at pages 3 and 4 of the Review report at Appendix A.
- iii) Agreed that the increases should be effective from 31 March 2014, with no back dating.
- iv) Approved the amendments to the Members' Allowance Scheme as set out in the report.
- v) Accepted the recommendation at page 17, paragraph 55 of the report, that passenger rates be revised to 5p per passenger per mile, so that there was no tax liability on behalf of the Member carrying passengers to approved duties.

14 NEW PERFORMANCE FRAMEWORK FOR 2014/15

A report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was submitted which presented the South Yorkshire Fire and Rescue Service's (SYFR's) Performance Framework, which was reviewed annually to ensure it reflected the Service's key priorities, and that outcomes which related to priorities were monitored.

RESOLVED – That Members noted the contents of the report.

15 BUDGET MONITORING APRIL 2013 TO JANUARY 2014

A report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was submitted which informed Members of the latest projected outturn position for 2013/14, currently estimated as an underspend of £274,000 This was based on known costs up to and including the end of January 2014 and projected costs for the remainder of the year.

RESOLVED – That Members noted the contents of the report.

16 KEY ISSUES FROM THE WORKFORCE AND ORGANISATIONAL (WOD) BOARD HELD ON 19 MARCH 2014

Members were provided with a summary of the key issues discussed at the Workforce and Organisational Development Board (WOD) held on 19 March 2014.

Councillor Richards appreciated that the WOD Board were taking the recruitment of female staff seriously, and looked forward to sight of the progress report at the next WOD Board meeting.

RESOLVED – That Members noted the contents of the report.

17 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

18 MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON 3 MARCH 2014

RESOLVED – That the minutes of the Appointments Committee held on 3 March 2014 were noted.

19 MINUTES OF THE APPEALS COMMITTEE HELD ON 6 MARCH 2014

RESOLVED – That the minutes of the Appeals Committee held on 6 March 2014 be noted.

CHAIR